

Sample Letter – Monuments and Buildings

[Date]

[Name of official and address block]

Dear [Name of official],

I am writing to you on behalf of Myasthenia Gravis Foundation of America to request your support and authorization to illuminate buildings, as well as [Name of well-known local landmark/s or monument/s], in teal on the night[s] of June [dates] to mark Myasthenia Gravis Awareness Month.

Myasthenia gravis (MG), is a disorder causing extreme muscle weakness that can impact a person's ability to see, walk, talk, breathe and even smile.

The Myasthenia Gravis Foundation of America is planning a variety of events this month to raise awareness of MG, including: **[Insert events or activities your Support Group is doing – especially if open to the public]**. On a national level, Myasthenia Gravis Foundation of America is also working with the government and other organizations to encourage iconic buildings and monuments to light up.

I hope that you will join us in our efforts to raise awareness of this serious disease. Thank you for your consideration, and look forward to your reply.

Respectfully,

[Your name, title, support group]

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